

Izard County Consolidated School District
Student Handbook
2016-17



Home of the Cougars

Our Mission:

The mission of the IZARD County Consolidated School District is to provide a rigorous and relevant education for each of our students within a safe and nurturing learning environment. In partnership with home, school, and community, our school district will foster not only academic success but also good citizenship skills. We are committed to challenging each student to meet his or her potential and cultivating life-long learners.

Our Vision:

The vision of the IZARD County Consolidated School District is to provide an environment of educational excellence for "Every child, every day, whatever it takes".

Table of Contents

Parent/Student/Teacher/Principal Compact.....	4
Introduction.....	5
Enrollment and Records.....	6
Mandatory Attendance Policy	9
Health Issues and Policies.....	11
Meals, Visitors, Phone Use.....	15
Fundraising, Lost and Found, Disaster Drills.....	16
School Bus Rules.....	17
Behavioral Guidelines.....	18
Counselor and Guidance Information.....	33
Library Information.....	34
School Sponsored Trips, Assemblies.....	38
Elementary Section.....	39
Curriculum.....	40
Grading and Reporting.....	41
Promotion, Academic Awards.....	42
Academic Awards.....	42
Homework, Parties, Organizations, Extracurricular Offerings.....	43
Middle School Section.....	45
Curriculum, Grading, Promotion.....	46
Academic Awards.....	47
School Parties, Student Organizations.....	48
Athletic Program, Extracurricular Offerings.....	50
High School Section.....	52
Curriculum.....	53
Advanced Placement, College, Concurrent Credit.....	54
Grading Policy.....	55
Promotion Policy.....	56
Valedictorian and Salutatorian.....	56
Student Organizations and Extracurricular Activities.....	56
Athletic Program.....	59
Forms.....	60

Parent/Student/Teacher/Principal Compact

Parent/Guardian Agreement

I want my child to achieve. Therefore, I will encourage him/her by doing the following:

- ✓ See that my child is punctual and attends school regularly.
- ✓ Support the school in its efforts to insure that discipline is maintained.
- ✓ Review homework regularly.
- ✓ Encourage my child's efforts and be available for questions.
- ✓ Stay aware of what my child is learning.
- ✓ See that my child gets a good night's sleep.
- ✓ Provide a library card for my child.
- ✓ Read with my child and let my child see me read or other learning activities.
- ✓ Support the school through attendance at school functions.

Student Agreement

It is important that I work to the best of my ability. Therefore, I shall strive to do the following:

- ✓ Attend school regularly.
- ✓ Come to school each day with supplies necessary for learning.
- ✓ Complete and return homework assignments.
- ✓ Schedule a regular study time to establish good study habits.
- ✓ Conform to rules of student conduct.
- ✓ Let my parent know what and how I'm doing in school.

Teacher Agreement

It is important that students achieve. Therefore, I shall strive to do the following:

- ✓ Provide homework assignments or communication that reinforces classroom instruction for my students.
- ✓ Provide necessary assistance to parents so that they can help with the assignments.
- ✓ Use special activities in the classroom to make learning enjoyable.
- ✓ Provide parents with information to keep up with curriculum changes.

Principal Agreement

I support this form of parental involvement. Therefore, I shall strive to do the following:

- ✓ Provide an environment that allows for positive communication between the teacher, parent, and student.
- ✓ Encourage teachers to regularly provide homework assignments or other communication that will reinforce classroom instruction.
- ✓ Promote and communicate positive aspects of school and student learning.

Introduction

It is a pleasure to welcome you to the IZARD County Consolidated School District, Home of the Cougars. We hope that this handbook will answer some of the questions that you may have about our school and curriculum.

It is the mission of the IZARD County Consolidated School District to provide educational opportunities and emphasize excellence for all students regardless of race, economic status, religious belief, gender, or disability.

Respectfully,

Fred Walker, Superintendent

David Harmon, High School Principal

Billy McBride, Middle School Principal

Eve Hatman, Elementary Principal

Samantha Johnson, Assistant Principal

Tim Massey, Assistant Principal

John Walker, Curriculum Specialist

Danny Blankenship, School Board Member

Julia Chapman, School Board Member

Mike McCandlis, School Board Member

Debbie Moody, School Board Member

Rhonda Moss, School Board Member

Robert Reeves, School Board Member

Candace Killian, School Board Member

Documents Required for Admission

The following documents are required for admission to a public school in the state of Arkansas:

- Up-to-date immunizations (See Health Records)
- Legal birth certificate, hospital record, statement by local registrar or a county recorder certifying the child's date of birth, an attested baptism certificate, a passport, an affidavit of the date and place of birth by the child's parent or guardian, OR previous school records (only one of these documents is required)
 - Social security number is not required. If requested by parent, a 9-digit number designated by the Department of Education may be assigned.
- Results of a comprehensive preschool examination for all kindergarten students. This is a physical and developmental screening, which may be provided by a private physician at the parents' expense or by collaborative effort of various agencies.

Title IX, VI, and Section 504, Rehabilitation Act

In keeping with the guidelines of Title VI, Section 601, Civil Rights Act of 1964; Title IX, Section 901, Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973; IZARD County Consolidated School District assures that no person in the United States shall, on the basis of race, color, national origin, age, sex, or handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. Any person having inquiries concerning compliance with Title VI (Race), Title IX (Sex), or Section 504 (Handicap) is directed to contact the IZARD County Consolidated School Principal.

Student Placement

Any student transferring from a school accredited by a state department of education and/or regional accrediting association such as North Central Association to another school accredited by the State Department of Education shall be placed in the same grade level and with the same course credits indicated by the records of the previous school.

Any student transferring from a non-public school (including home schooling) shall be placed in a grade level and a high school student will be given a class schedule according to the following guidelines:

1. The local school shall administer a battery of examinations, either standardized or district developed, when deemed necessary for placement or determination of credits. Any child who will be six years of age on or before October 1 of the school year of enrollment and who has not completed a state-accredited kindergarten program shall be evaluated by the district and may be placed in the first grade if the results of the evaluation justify placement in the first grade and the child's parent agrees with placement in the first grade; otherwise the child shall be placed in kindergarten.
2. A placement conference shall be held for any student who scores eight months or more below grade level on any of the basic areas (reading, math, language arts) on the required achievement tests. Conference participants shall include an administrator, a counselor, the parent(s) and other personnel deemed necessary. Based on data presented during the conference, the school administrator shall determine class and grade placement. The local school shall retain the option to reconsider placement at anytime during the school year.
3. Parents must present a written list of subjects taught and materials used to the counselor or principal at the time of registration.
4. The maximum credits that will be accepted for each year in attendance in home school cannot exceed the number of credits earned by a student enrolled in IZARD COUNTY PUBLIC SCHOOLS during the regular school year.
5. Rank in class and grade point average will be determined only by credits earned while attending an accredited high school.
6. A student must attend accredited public or private schools for a minimum of 6 semesters to be considered for the honors degree. Summer school may not be substituted for a regular semester.
7. A student must meet all graduation and attendance requirements for the IZARD COUNTY CONSOLIDATED SCHOOL DISTRICT to receive a diploma.

Student Records

This school district abides by the Family Education Rights and Privacy Act of 1974. Public Law 93-380 provides, in part, that “all academic and personal records pertaining to individual students are confidential and can only be inspected by students, parents, and school officials.”

This school and the act also provide that schools must provide parents of students the opportunity to inspect these records and challenge any records that may be misleading, inaccurate, or otherwise inappropriate. Before the school will release personally identifiable data from the student’s record, written permission (consent) from the parents of the student must be obtained. Only in two specific instances is written permission not required:

1. Other school officials within the same school may request and receive a student’s record.
2. Officials of other schools or school systems in which the student has enrolled may request and receive a student’s records.

When any student has reached the age of 18 or is attending an institution of post-secondary education, the law states that “the rights accorded to and the consent required of the parent of the student shall thereafter only be accorded to and required of the eligible student.”

The school district Board of Directors’ policy regarding access to student records is in compliance with the Family Education Rights and Privacy Act. Student records include files, documents, tapes, films, etc., which contain personally identifiable information directly related to a student.

Directory information will be identified by board policy (name, date of birth, place of birth, etc.) The school district may release directory information without the prior consent of the student or student’s parent or guardian if the following steps are taken:

1. Notice of intention to release information that states the type of information to be released must be given.
2. Student, parent, or guardian knows that they have the right to refuse release of the information.

Educational records may be corrected following the procedures provided for correcting disciplinary records. Requests for records and other correspondence should be addressed to:

Izard County Consolidated Schools
P.O. Box 115
Brockwell, AR 72517

Parents and eligible students may file a complaint with the Department of Education if they believe their rights under this law have been violated and if their efforts to resolve the situation through appeal channels within the Izard County Consolidated School District have not proved satisfactory. Complaints should be addressed to: Family Educational Rights, Switzer Building, Room 4511, Washington, D.C. 20202.

Mandatory Attendance Policy

Students are required by Arkansas Statutes to attend school from ages 5 through 17 years on or by September 15 of that year, both inclusive, unless he/she has been officially excluded from school, has obtained a kindergarten waiver, has obtained a high school diploma or its equivalent, or is enrolled in a post secondary vocational-technical institution, community college, or a two-year or four-year institution of higher education. (Act 570 of 1999) It is the responsibility of the parent or guardian to see that the student is in attendance at school and to contact the principal or designee when absence is to occur.

Education is more than the grades students receive in their courses. Important as that is, students' regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction, which results in higher student achievement.

However, there are several valid reasons students may be absent from school. These include:

- Death or severe illness in the student's immediate family;
- Illness of the student;
- Student's medical or dental appointment;
- Participation in school-related activities approved by the Principal;
- Court appearance;
- College visitation; or
- Other valid reasons as determined by the Principal, including trips qualifying as educational enhancement opportunities.

Absences will only be considered excused when verification of third party documentation is provided to the school. Third party documentation is defined as:

- Verification from a physician or similar medical professional;
- Legal documentation from an attorney, a judge, or other court official;
- Verification of catastrophic circumstances, such as a funeral.

Parents are encouraged to retain copies of all third party documentation. A copy will be kept in the principal's office.

It is the responsibility of the school officials to monitor student attendance. If school officials have reason to believe that a student is away from school without permission, they may make reasonable efforts via phone or letter to contact the parents or guardian. It is also the responsibility of the school officials to contact the proper authorities when necessary.

Truancy/Excessive Absences

Absences should be limited to illnesses or family emergencies. The following consequences will result when a student has missed three, six, nine, and ten or more **unexcused** absences per semester:

- After the student's third, sixth and ninth absence, parents will be notified either by telephone or a letter will be mailed informing the parent or guardian of the number of absences and the adverse effect it may have on the student's academic achievement.
- After ten or more unexcused absences a student will be denied credit for classes in which he or she is enrolled, and he or she will not be permitted to participate in or attend any school sponsored activities. In addition, a student who has accumulated ten or more undocumented absences in a particular class will be denied credit for that class.

If there are extenuating circumstances regarding attendance or denial of credit as a result of unexcused absences, parents may request a hearing before an attendance committee consisting of the principal or designee, counselor, and one classroom teacher. The president of the school board may serve as an ex-officio member. In elementary, the committee shall consist of the principal, counselor, and the classroom teacher(s). The request for a hearing must be made in writing to the principal within five days of receipt of notification of the 10th unexcused absence. The burden of proof for third party documentation is the responsibility of the parent or guardian and student. The time of this hearing will be determined by the principal or designee. The presence of the parent or guardian and student is required.

After a student has accumulated ten or more unexcused absences, the proper authorities will be notified (Human Services, prosecuting attorney, etc.) as mandated by Arkansas law. Absences resulting from out-of-school suspension shall be considered as unexcused for the purpose of semester test exemptions and extra-curricular activity participation, but not as regards notification of authorities.

Students are considered tardy if they arrive at school after 8:00 and until 9:30. Arriving after 9:30 or leaving before 1:30 will result in students being marked with a half day absence. Students who check out before 2:45 are also considered tardy.

Leaving School during the Day

Izard County Consolidated School students may leave school **ONLY** if an authorized person who is indicated on the enrollment form checks them out in the principal's office.

Students who find it necessary to leave school during the day due to medical or other extenuating circumstances must check out in the principal's office. In order to check out from school, students must have parental permission in the form of either a note or phone call. Parents must also sign the checkout sheet in the principal's office after gaining permission from the principal or other designated school official.

Failure to be checked out by an authorized person results in being absent without permission and will be disciplined accordingly. Exceptions to this policy are legal authorities including, but not limited to, case workers, Department of Human Services workers, and law enforcement officers.

Student Responsibility for Missed Work

In the case of a missed test or assignment, the student must take the missed test or hand in the missed assignment on the day he or she returns to school if the test or assignment was announced prior to the student’s absence. Otherwise, missed tests, as well as other missed work, must be completed and turned in within a reasonable time, depending on how many days have been missed and as determined by the principal.

Health Issues and Policies

Health Records

The public schools of Arkansas are charged with the responsibility of reporting to the Arkansas Department of Health on the immunization of students. Therefore, students must provide evidence of completing the required immunizations.

Vaccine	Minimum Doses Required	Additional Requirements
Polio OPV-Oral IPV-Inactivated	3	At least one dose of polio vaccine must have been administered on or after the child's 4 th birthday. These four doses are required for all students, Kindergarten through 12 th grade and Transfer.
DTaP – Diphtheria/ Tetanus/ Acellular Pertussis DTP – Diphtheria/Tetanus/Pertussis DT – Pediatric Td – Adult	3 or 4	At least one dose of DTaP, DTP, DT, or Td must have been administered on or after the child's 4 th birthday. Three doses are required for all students, 1 st through 12 th grade and Transfer. Kindergarten students must receive four doses.
Measles (M, M/R, M/MR)	2	The first dose must have been administered on or after the child's 1 st birthday. One dose is required for all students, Kindergarten through 12 th grade and Transfer. The second dose must have been administered at least 28 days after the first dose. The second dose is required for all students, Kindergarten through 12 th grade and Transfer.
Rubella (R, M/R, M/M/R)	1	This dose must have been administered on or after the child's 1 st birthday. This dose is required for all students, Kindergarten through 12 th grade and Transfer.
Mumps (M, M/MR)	1	The dose must have been administered on or after the child's 1 st birthday. This dose is required for all students, Kindergarten through 12 th grade and Transfer.
Hepatitis B	3	These three doses are required for all Kindergarten, 7 th grade and Transfer students. *7 th graders and Transfer students 11-15 years of age may use an alternative two-dose schedule.
Varicella (chickenpox)	1 or 2	One dose is required for all Kindergarten students. The dose must have been administered on or after the child's 1 st birthday. One or two doses are required for all 7 th grade students depending on their age. Students less than 13 years of age must receive one dose of vaccine. Students 13 years of age or older must receive two doses of vaccine, separated by at least 28 days. A parent/guardian or physician history of disease may be accepted in lieu of vaccine.

Immunization requirements “shall not apply if the parents or legal guardian of that child object thereto on the grounds that immunizations conflict with the religious or philosophical beliefs of the parent or guardian.” To obtain an exemption, parents must sign a notarized statement requesting a religious, medical, or philosophical exemption from the Department of Health (DOH). The parents must then complete an educational component prepared by the DOH, sign an informed consent with a refusal to vaccinate statement, and a signed statement of understanding that the unimmunized child may be removed from school during an outbreak. No exemptions may be granted under this law “until the application process has been implemented by the DOH and completed by the applicant.” This process has to be renewed each school year for each student claiming a philosophical/religious exemption.

Body Mass Index (BMI) Screening

In the fall of 2003, the Arkansas General Assembly passed ACT 1220. ACT 1220 requires all public school students in grades K – 12 to have an annual Body Mass Index (BMI) assessment. A child’s BMI is calculated by taking a child’s height and weight ratio and then applying the ratio to an age-appropriate growth chart. No caliper measurements or electric density assessments are done as part of this screening. The BMI is solely a screening test similar to scoliosis, hearing, and vision screenings.

Vision and Hearing Screening

Students in K, 1, 2, 4, 6, and 8 will be screened for vision problems. Any student who fails the screening will be referred for treatment. All students who are referred for treatment will be required to have a vision examination conducted by an optometrist or ophthalmologist within sixty days of receipt of a vision referral. Students who do not return a completed referral will be reported to the Arkansas Department of Education per Act 1438 of 2005. A revision to hearing screening requirements is now being considered. An update will be announced in August parent letters. Any students referred by a teacher will also receive a vision and/or hearing screening.

Scoliosis

Act 41 of 1987, “Every public elementary and secondary school in this State and every other institution supported by State funds which provides education to our minor children shall institute a continuing scoliosis screening program to be conducted in accordance with regulations promulgated by the State Board of Health.” Girls in the fifth grade through the tenth grade shall receive a scoliosis screening every year. Boys shall receive a scoliosis screening every other year beginning in the sixth grade through the tenth grade.

Accident or Illness

Any student who becomes ill or injured at school will be cared for by the teacher, principal, or school nurse, and parents will be contacted if the severity of the accident or illness warrants notification. In case immediate attention of a physician is necessary, the child will be taken to the family physician and the parents contacted. If no choice of physician is indicated on the student’s emergency form and immediate attention is necessary, the student will be taken to a

local physician. The school assumes no financial responsibility for treatment. In extreme emergencies, a student may be transported by ambulance with the school assuming no financial responsibility.

Insurance

Each year the board selects an accident policy to be offered to students on a purely voluntary basis. Additional coverage for around-the-clock protection may also be purchased. All students who participate in interscholastic sports are required to carry an insurance policy.

Medication Policy

Medication prescribed by a physician must be in the original container with the child's name and proper labeling on the prescription. The pharmacist will provide you a second container to be left at school if you ask.

Over-the-counter drugs will be given at school only if provided by the parent or guardian. This includes Tylenol, cough syrups, Pepto-Bismol, etc. A limit of ten days will be enforced for dispensing the medication unless prescribed by a doctor. No over-the-counter drugs will be provided by the school as this is a form of prescribing.

A consent form must be signed before any medication will be given at school. For medications of three to ten days duration, the parent must sign a consent form for medication to be given. For medications given on a continuing basis, the prescribing physician must sign a release form, updated annually.

All medications are to be given by the nurse or designee at the prescribed time. Medications are to be left in the health office. Students with prescription medications must turn them over to the principal's office or nurse's station upon arrival at school. The students will then be given the medication at the prescribed time, and the student may retrieve the medication upon departure from school.

Head Lice

The school nurse or designee will conduct periodic hair and scalp checks. In the event an infestation is found, the following procedure will be followed:

1. The presence of live bugs will require immediate removal from the classroom. The parent will be notified and asked to pick the child up from school. Treatment with shampoo designed for the control of head lice must be administered. The child will be required to stay out of school for at least twenty-four hours. Proof of treatment (box top or prescription label) will be required before return to class is permitted.
2. The presence of nits will require immediate removal from the classroom and treatment with shampoo designed for the control of head lice. The parent will be notified in writing of the presence of nits with suggestions for treatment of the child and control in the

home. Upon return to school, the child must furnish proof of treatment (box top or prescription label) before being readmitted to school.

3. The nurse or designee will conduct a follow-up check within ten days of initial diagnosis.
4. Parents of all students in a classroom will be notified when a case of head lice is found in the classroom.
5. The presence of live bugs or nits requires immediate removal from the classroom. The parent will be notified and asked to pick the child up from school. If this is a reoccurrence within a thirty day period and the parent refuses to pick up the child, the Department of Human Services may be contacted.
6. Presence of live bugs or nits requires that other family members be checked.
7. The maximum number of excused absences per occurrence of head lice shall be three.

Communicable Diseases

Any student of IZard County Consolidated School who has suffered a communicable disease shall be readmitted upon the presentation of a permit from a licensed physician or the county health nurse. Students suffering from common childhood diseases may be readmitted upon approval of the school nurse. Students should not attend school if they have a temperature or diarrhea. Students should be free of fever for twenty-four hours before returning to school.

Policy for Reporting Child Abuse or Neglect

1. When child abuse or neglect as defined (AR Statutes 12-12-502) is suspected, the teacher, counselor, nurse or other school employee shall report the suspected abuse or neglect to the school principal
2. The school principal shall report the suspected child abuse or neglect to the Department of Human Services. The report shall be made immediately by telephone, with a follow-up written report within forty-eight hours if requested.
3. Color photographs of the child may be taken by the school principal, teacher, counselor, or nurse provided at least two of these school employees are present.
4. The investigation by the Department of Human Services may be conducted during school hours, privately, with either the school principal or school counselor (or designee) in attendance.
5. Documentation shall be kept and made available to the proper officials.

Health Services for Medically Fragile Students

All requests for performance or supervision of procedures for physical care or treatment of a student which usually are not considered functions to be performed by school personnel should be requested in writing by parent and be outlined in detail by the student's physician. Each request should be evaluated as to whether the service must be performed during school hours in order for the student to attend school. A statement to this effect should appear in the instruction sheet supplied by the physician. If training or detailed instruction is necessary for performance of service, the decision regarding person(s) who perform the service should be shared by physician recommending the service. Training should include information regarding possible hazards and danger signals and procedure to follow in case these occur. A description of the

training provided to specific personnel should be recorded and placed in the student's folder. Written record of service performed, including date, time, and person performing service should be kept. Physician recommending procedure should be expected to assume some responsibility to ensure that proper activities occur.

The arrangement for care and supervision should be accomplished before student is placed in a situation in which the school assumes the responsibility for that student. The procedure for handling health services for medically fragile students is as follows:

1. Parent and/or physician requests treatment for a child during school hours.
2. Appropriate forms are given to the parents and physician for completion.
 - A. Documentation from parent includes:
 - Information regarding health impairment
 - Permission to communicate with physician
 - Physician order/authorization
3. Nurse explains to parents and physician the degree to which request can be met at school and which staff member(s) will be providing service and environmental conditions under which services will be provided. At that time, an Individualized Health Care Plan, Emergency Health Care Plan, and Transportation Plan will be written.
4. Nurse arranges with referring source for training and instruction of staff member(s) designated to perform procedure. A Personal Training Plan will be written.
5. Nurse monitors service performance within school requiring a written record, the Daily Log Medication/Treatment, of activities.

Meals

Students may charge meals no more than ten times in the cafeteria. Parents will be notified when this limit has been reached. This limit may be exceeded when a parental request is submitted in writing and has been approved by the superintendent. IZARD County Consolidated School participates in the School Lunch Program. Breakfast and lunch are served daily.

Visitors

Students are not to bring visitors to school. There are NO EXCEPTIONS to this rule. Any visitor to either campus must register at the principal's office before contacting any student or employee.

Use of Telephone and Telephone Messages

The office phones are for office use only, and students are not to use them to make personal calls. In an emergency, calls may be made by securing permission at the principal's office. Students will not be permitted to be removed from class to receive phone calls except in cases of emergency. Telephone messages will be forwarded to students between classes.

Fundraising

The following rules govern the use of fund raising at ICC:

1. No soliciting of funds or fund drives may be conducted without the approval of the Principal.
2. Materials submitted by outside agencies are not to be distributed to students or sent home unless authorized by the Principal.
3. Grades K-6 shall participate in the Fall Festival.
4. No fundraising activities will be scheduled during testing.
5. No door-to-door sales will be permitted by elementary students.
6. All selling and activity projects must be placed on the principals' calendar. The principal will determine the duration of all projects and activities and also any exceptions.

Lost and Found

Articles found should be brought to the principal's office. Inquiries about lost articles should be made to the principal's secretary. Valuables should be kept in the student's possession while at school. Only enough money to cover costs for the day should be brought to school. At no time should excess cash be carried.

Disaster Drills

In accordance with state regulations, a disaster drill will be conducted regularly. The plans for leaving the building must be posted in each room and the students must be instructed on plans and warning signals.

School Bus Rules

1. Stand off roadway while awaiting bus.
2. Be on time. Bus will not wait for tardiness.
3. Pupils must board and leave bus at their regular stop unless they have written parental permission.
4. Walk ten feet in front of the bus. Do not cross the road until the bus driver signals.
5. The driver is in charge of the bus and pupils. Pupils must obey the driver.
6. The driver has the authority to assign seats. Pupils must sit three to a seat from window to aisle.
7. Keep your seat at all times when the bus is moving.
8. Keep arms and head inside the windows. Do not throw any objects either on the bus or out of the windows.
9. Avoid talking to the driver, as the distraction could be dangerous.
10. Classroom conduct is to be observed.
 - A. Normal conversation should be conducted quietly.
 - B. Pupils must refrain from fighting, pushing, tripping, scuffling while boarding, riding, and leaving the bus.
 - C. Pupils must not use abusive or profane language to other pupils or the bus driver.
11. Absolute silence is required at railroad crossings.
12. No eating, drinking, or using tobacco is allowed on the bus.
13. No animals (dead or alive), glass containers, sharp objects, ball bats, cutting instruments, batons, or drumsticks will be allowed without prior permission of the driver.
14. Large objects, including band instruments, which interfere with seating and safety of others, will not be allowed on the bus.
15. Riding the bus is a privilege; serious or repeated misconduct may result in bus suspension.

Behavioral Guidelines

Purpose

The purpose of the Izard County Consolidated School District Disciplinary Guidelines is:

1. To remediate and correct any unacceptable student behavior.
2. To develop the student's character and power of self-control.
3. To interact with the student in ways so that the disciplinary action results in a positive and acceptable behavior change.

Each student has the right to:

- A free education in the most appropriate learning environment.
- Freedom of speech and of the press as long as the exercise of these rights is not disruptive.
- Security in his/her persons, papers, effects against unreasonable searches and seizures and privacy in regard to his/her possessions, unless there is reasonable suspicion that the student is concealing materials prohibited by law.
- A safe school environment with no fear of bodily harm.
- An appropriate environment conducive to learning.

Each student has the responsibility to:

- Be fully informed of school rules and regulations established by the local board of education and implemented by the school administrators and teachers.
- Respect the human dignity and worth of every other individual.
- Refrain from libel, slanderous remarks, and obscenity in verbal and written expression.
- Study diligently and maintain the best possible level of academic achievement.
- Be punctual and present in the regular school program.
- Dress and groom in a manner that meets reasonable standards of health, cleanliness, modesty, and safety.
- Help maintain and improve the school environment, preserve school property, and exercise the utmost care while using school facilities.
- Refrain from gross disobedience, misconduct, or other behavior which would lead to any physical harm or to the disruption of the education process.
- Respect the reasonable exercise of authority by school administrators and teachers in maintaining discipline in the school and at school sponsored activities.
- Obey the law and rules so as not to be subjected to ill effects or endanger others by the possession or the use of alcohol, illegal drugs, and other unauthorized substances.
- Carry only those materials which are acceptable under the law and accept the consequences for unacceptable articles stored in one's locker.

Definitions

Certified Employee: An individual employed by the school district who holds a certificate to teach issued by the Arkansas Department of Education.

Dismiss: Removal of a student from a specific classroom by a certified employee for that class period only.

Expulsion: Prohibition of a student from entering school or school grounds (except for a pre-arranged conference with an administrator) either until the end of the semester, the end of the current school year, or permanently, depending upon the severity of the offense, with loss of academic credit.

Parent: The term “parent” shall include every parent, guardian, or person in parental relation, having control, or charge of any student in attendance in schools of this district.

Reasonable Force: The minimum amount of force necessary to stop or restrain a student from conducting himself/herself in an unlawful manner or in a manner which could cause physical injury to an individual.

Suspension: Prohibition of a student from entering the school or school grounds (except for a pre-arranged conference with an administrator) for a period of time set by the principal or superintendent. Suspension normally will not be longer than ten school days including the day on which the suspension was ordered, unless it was deemed a long-term suspension, which must be determined by the Board of Education. Suspension does not carry with it a loss of academic credit for the semester.

In-School Suspension: Prohibition of a student from participating in the regular school program, but participating in an alternate program schedule as ordered by the principal, superintendent, or designee.

Student Discipline

The following discipline situations have been identified by the Arkansas Department of Education as major problem areas:

Drugs	Knife	Gangs
Alcohol	Pistol	Vandalism
Truancy	Rifle	Insubordination
Fighting	Shotgun	Disorderly Conduct
Staff Assault	Club	Tobacco

Violators may be punished by use of corporal punishment, in-school suspension (ISS), at-home suspension or expulsion. The punishment will be determined by the severity of the violation. A student may be suspended or expelled for immorality, refractory conduct, insubordination, infectious disease, habitual uncleanness, or other conduct that would tend to impair the discipline of the school or harm the other pupils, regardless of whether the student's conduct occurs on or off campus and during or between school terms and regardless of whether a specific prohibition of the conduct is contained in this student handbook. (Act 742 of 1997)

As required by A.C.A. § 6-18-508, the IZARD County Consolidated School District's alternative learning environment is provided at IZARD County High School in Brockwell, AR. Assignment of students to the alternative learning environment is not subject to appeal or review to the IZARD County Consolidated School District Board of Directors.

Assignment of students to ISS by school district administration is not subject to appeal or review by the IZARD County Consolidated Board of Directors.

From time to time, in order to comply with state law or district policy, state or local law enforcement may be notified of student misconduct or criminal acts. Students are advised that they have the legal right to decline to be questioned by a law enforcement officer until their parent or parents can be present. Administration will make every effort to notify parents that their child has been reported by the school district to law enforcement at the parents' daytime telephone number as reflected in district records.

Things to Leave at Home

1. Cell phones, mp3 players, radios, computer games, CD players, tape recorders, pagers, and/or walkie-talkies are not to be brought to school.
2. Games, trading cards (Pokemon), toys, toy guns, and/or toy knives are not to be brought to school.
3. Pets or live animals are not to be brought unless approval has been given from the principal.
4. Dangerous items such as knives, fireworks, matches, etc. are not to be brought to school.
5. Valuable items are not to be brought to school. These items are often lost or damaged. The school is not responsible for personal items brought to school.

Cell Phone Policy

Students are not permitted to use their cell phones to make or receive calls, send or receive texts, etc., at any time during the school day. Student caught using their cells phones or whose cell phones go off in class cause a disruption of instructional time and will be given the following punishment(s):

- 1st Offense- The phone will be taken to the office and remain in the office until a parent can pick up the phone. This may only occur at the end of the school day (3:10 or later).
- 2nd Offense- The student will receive two days ISS (in-school suspension). The phone will be taken to the office in accordance with the procedure stated above.
- 3rd Offense- The student will receive three days ISS. The phone will be taken to the office and remain there for seven school days.
- 4th Offense- Student will receive three days ISS. The phone will be taken to the office and remain there for fifteen school days.
- 5th Offense- Student will receive three days ISS. The phone will remain in the office for the remainder of the school year.

Forms of Punishment

It should be noted that all district personnel are responsible for the care and supervision of students and are authorized to hold every student strictly accountable for any disorderly conduct in school or on any property of the school, on any school bus going to or returning from school, during school sponsored activities, or between class periods.

Teacher Options

- Verbal reprimand (warning)
- The student is moved within the classroom
- Withholding of recess time for elementary students. A conference is held with the student to obtain a commitment, either oral or written, for correcting the behavior.
- Parents of the student are contacted or a conference with the parents is held to inform them of the situation and obtain their assistance.
- The student is referred to the counselor and/or principal.

Principal or Designee Options

- Verbal reprimand (warning)
- Placement of the student on probation
- Parents are contacted or a conference is held with parents and student for the purpose of accomplishing acceptable student behavior
- The student is assigned in-school suspension
- Corporal punishment
- The student is suspended out-of-school for a period of one to ten days.

In emergency situations reasonable force may be used by school personnel to restrain a student to protect the students, staff, and citizens.

Charges for illegal behavior may be filed against the student with appropriate authorities having jurisdiction.

When other remedial and corrective options have not been successful, or when suspension is specified, the student is suspended from school by the principal for a period of time not to exceed ten days. Students may be suspended a maximum of ninety days under the authority of the superintendent. Every effort will be made to notify parents in cases involving out-of-school suspension.

Student expulsion is recommended when all other actions have not been successful or the nature of the behavior violation requires this action. Punishment for each offense may vary according to the severity of the offense. Repeat offenses will result in more severe disciplinary action.

In-School Suspension Rules

1. The student will report to the principal immediately upon arrival at school.
2. The student will bring all books and study material to the ISS room.
3. The teachers will provide homework assignments for the following day.
4. The student must be seated and studying at all times.
5. The student will not be permitted to talk.
6. Additional time may be added by the principal or designee for violations of the above rules and/or any other rules contained in this policy.

The above-mentioned policies are designed to be compatible with Arkansas statutes and all rules and regulations applicable to education in the State of Arkansas.

Corporal Punishment

Reasonable discipline may include the administration of corporal punishment to a student in the exercise of sound discretion by a certified employee, provided that corporal punishment shall not be excessive or unduly severe.

- A. Corporal punishment can be administered according to the following procedures:
1. It will be administered in the presence of at least one certified employee in addition to the person dispensing it. An administrator must be present.
 2. It will not be administered in the presence of other students, with malice or anger, or in excess.
 3. Before corporal punishment is administered, the student shall be advised of the rule and infraction for which he/she is being punished, in the presence of the witness. If the student claims innocence, the certified employee will permit the student to state his/her position. School officials are not required to conduct formal hearings prior to corporal punishment.

4. Refusal to take corporal punishment may result in suspension or other disciplinary measures.
 5. The principal will be notified when corporal punishment is administered, and a written report shall be filed in the principal's office.
 6. Parents will be notified by telephone or notification slip sent with the student.
- B. Act 904 of 1997 authorizes any teacher or principal to use corporal punishment in a reasonable manner and for good cause in order to maintain discipline and order within public schools.
- C. In 1977, the U.S. Supreme Court held that spanking children as a means of maintaining school discipline did not constitute cruel and unusual punishment in violation of the Eighth Amendment to the U.S. Constitution.

Unacceptable Behaviors

1. Disregard of directions

- A. A student shall comply with reasonable directions or commands of teachers, student teachers, substitute teachers, teachers' aides, principals, administrative personnel, superintendent, school bus drivers, or other authorized school personnel.
- B. Students will be considered insubordinate when they refuse to obey any rule or regulations of the school or school district or the reasonable instructions of school district personnel.

2. Disruption and interference with school

No student shall:

- Block the doorway or corridor.
- Prevent students from attending a class or school activity.
- Block normal pedestrian or vehicular traffic.
- Use violence, force, noise, coercion, threat, intimidation, harassment, fear, passive resistance or any other conduct intentionally to cause a disruption.
- Refuse to identify himself/herself upon request.
- Commit or encourage scuffling, loud, distracting, unsafe and rude conduct.
- Bring radios, walkmans or other electronic devices to school unless approved by the principal.
- Bring live animals to school without prior written consent from the classroom teacher or school principal.

3. Profanity

A student shall not use abusive, vulgar, or inappropriate language on the school campus or on school sponsored trips at any time.

4. Physical abuse or assault (fighting) Act 706 of 1997

A student shall not cause or attempt to cause physical injury to a fellow student or any other individual. Students involved in a fight who fail to stop upon the verbal instruction of a teacher or school employee shall receive five additional days in-school suspension.

Assault Charges: The minimum punishment will be three swats, three days ISS, or three days at home suspension. Parents and local law enforcement will be notified and assault charges may be filed. For complete policy, request a copy from the principal's office.

5. Bullying

The IZARD County School District has an obligation to, and is committed to, providing a safe learning environment for each of its students. Bullying in any form is prohibited while in school, on school property, in school vehicles, on school buses, at designated school bus stops, at school-sponsored activities, or at school sanctioned events. What is or is not bullying will depend on surrounding circumstances. **Bullying is any form of behavior by a student or a group of students that is intended to harass, intimidate, ridicule, humiliate, or instill fear in another child or group of children. Bullying can be the threat of, or actual physical harm; or it can be in the form of verbal abuse. Bullying can be a series of recurring actions committed over a period of time directed at one student, or successive, separate actions directed against multiple students.**

Bullying includes, but is not limited to:

- Sarcastic or derogatory remarks about another student's personal appearance,
- Pointed questions intended to embarrass or humiliate,
- Mocking, taunting, or belittling,
- Non-verbal threats and/or intimidations such as "fronting or chesting" a person,
- Demeaning humor relating to a student's race, gender, ethnicity, or personal characteristics,
- Blackmail,
- Extortion,
- Demands for protection, money or other involuntary donations or loans,
- Blocking access to school property, classrooms, or facilities,
- Deliberate physical contact or injury to a person or property,
- Stealing or hiding books or belongings,
- Threats or harm to student(s) possessions, or others.

Bullying also includes "cyber bullying" which is sometimes referred to as Internet bullying or electronic bullying and is defined as the willful and repeated harm inflicted through the medium of electronic text. It may involve: sending mean, vulgar or threatening messages or images; posting sensitive, private information about another person; pretending to be someone else in order to make that person look bad; and intentionally excluding someone from an on-line group. Like other forms of bullying, cyber bullying is an effort to demonstrate power and control over someone perceived as weaker. Cyber bullying through cell phones, internet, or emails will not be tolerated.

Students are encouraged to report any behavior(s) they consider to be bullying to their teachers or administrator. Reports of bullying may be made anonymously. Teachers and other school employees who have witnessed, or are reliably informed of, any single or multiple incident of bullying shall report the incident(s) to a building administrator. After investigation by the administration, students found to be in violation of the anti-bullying policy shall be subject to disciplinary action.

The administration will take into account the age/grade of the student and the severity of the bullying incident when determining the appropriate punishment.

6. Being out of class without permission

A student must be in the classroom to which he or she has been assigned during class time unless he or she has expressed written permission from the teacher or the principal, or unless he or she is involved in pre-approved activities such as club meetings.

7. Appearance and appropriate dress

The IZARD County Consolidated School administrators recognize that among those rights retained by the people under our constitutional form of government is the freedom to govern one's personal appearance. When, however, dress and grooming substantially disrupts the learning process for the individual student, other students, or the learning climate of the school, it becomes a matter subject to corrective action. Students are expected to dress in fashion that will not cause others to be distracted from academic pursuit during instructional time or at activities. Student dress, grooming, and appearance should be the responsibility of the individual and his/her parents under the following guidelines:

- A. Dress and grooming should be clean and in keeping with health and sanitary practices.
- B. Students may not wear clothing or accessories that can be hazardous to them in their educational activities.
- C. Tops and bottoms must meet at the waist when arms are raised.
- D. Any attire which causes undue attention may result in disciplinary action. Examples of such attire include unbuttoned shirts and blouses, tank tops, strapless blouses, blouses cut low enough to show cleavage, transparent or see-through apparel, pants with holes above the knee, baggy pants, short shorts or skirts, and other clothing that causes a distraction.
 - Shorts and skirts are of acceptable length if the distance between the bottom hem and the top of the knee is not longer than a dollar bill's **length**. Straps on shirts must be at least the **width** of a dollar bill.
- E. A student shall not wear or use emblems, insignias, badges, or other symbols which cause substantial disruption or the interference with the operation of school.
- F. A student shall not wear clothing or accessories with vulgar language, suggestive captions, illegal substance, alcoholic or tobacco advertisement or that promote violence, aggression, or hate toward any particular group of people.
- G. Caps or hats are not to be worn in any buildings of the IZARD County Consolidated School District.

H. For the health and well-being of the student, parents are asked to refrain from allowing shorts to be worn to school in cold weather. Outdoor activities require clothing appropriate for the weather conditions. The principal of each school will determine appropriate dates for students to wear shorts to school.

8. Failure to dress out for classes requiring special dress

Students shall dress out for P.E., etc. The teacher may authorize a student not to participate for justified reasons. Three failures to dress out will result in one day ISS.

9. Damage or destruction of school property

A. A student shall not cause or attempt to cause damage to school property.

B. The school district will attempt to recover damages from the student destroying school property.

10. Theft

A. A student shall not steal or attempt to steal property belonging to the school or public or private property of another person while under jurisdiction of the school.

B. Students shall make restitution of any property stolen by them and shall be subject to other disciplinary measures.

11. Inappropriate exhibition of affection

Courting is considered a private matter and inappropriate exhibitions of affection will not be tolerated.

12. Immorality

A student shall abstain from indecent and immoral acts.

13. Forgery of notes or signatures and/or falsification of general information

A student shall not forge a parent's name to any note, nor falsify telephone numbers and addresses on general information forms.

14. Gambling

A student shall not participate in any activity which may be termed gambling or wagering where the stakes are money or objects of value.

15. Fireworks

A student shall not possess, handle or store firecrackers, smoke bombs, cherry bombs or any other kind of fireworks that reasonably could be a danger to himself/herself or to other

students, that could cause damage to school property or that could be disruptive to the learning climate of the school.

16. Persistent disregard for school rules

A student who persists in acts of misconduct after reasonable efforts have been made by the school to secure the student's adherence to the established rules shall be recommended for expulsion.

17. Being off-campus without permission

A student under age 18 must be on campus during regular school hours unless he or she has expressed written permission from his/her parent/guardian, or unless he/she is involved in pre-approved off-campus activities such as field trips.

18. Possession of any firearm or other weapon prohibited on school property

- A. Students shall not possess, handle, or transmit a knife, razor, ice pick, explosive, pistol, rifle, shotgun, pellet gun or any other object that can be considered a weapon or dangerous instrument.
- B. A student shall not possess, handle or store contraband materials while on school property or at school sponsored events.
- C. Police will be notified of violations for possible prosecution under Act 649 of 1989. Students may be recommended for expulsion.

19. Using, offering for sale, or selling beer, alcoholic beverages or other illicit drugs by students on school property or at school sponsored activities

- A. A student shall not possess, sell, use, transmit or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcohol, intoxicants or other controlled substances. This policy is consistent with sections 5145 of the Drug Free Schools and Communities Act as added by section 22 of the Drug Free Schools and Communities Act amendments of 1989 (P.L. 101-226).
- B. Controlled substances may be possessed and used by a student who has a prescription for the substance, provided the substance remains in the container in which it was obtained from the pharmacist and is stored in the principal's office. A disciplinary sanction may include the completion of an appropriate rehabilitation program.

20. Cheating

Cheating in any form is strongly discouraged. Appropriate punishment will be administered.

21. Physical assault by a student on a school employee

A student who assaults and/or batters a member of the faculty or staff shall be recommended for expulsion. Assault charges will be filed.

22. Bomb threats

A student who calls in a bomb threat and/or other threat to the health and safety of students and employees will be referred to the legal authorities and will be disciplined accordingly.

23. Gang and gang activity

Gangs, secret societies, or other similar groups, whether organized in the community or in other settings, are prohibited on the school grounds and campus and at school sponsored activities. (For complete policy, request copy from the principal's office)

24. Sexual harassment Act 1108 of 1997

Sexual harassment is sex discrimination under Title IX. Sexual harassment, in any form, is not tolerated in this district. For complete policy, request copy from the principal's office.

24. Tobacco use on school campus Act 779 of 1997

Students of the IZARD COUNTY CONSOLIDATED SCHOOL DISTRICT are not permitted to smoke or use tobacco products on campus or at school activities.

Discipline for the Handicapped

Handicapped students who engage in misbehavior are subject to normal school disciplinary rules and procedures so long as such treatment does not abridge the right to free appropriate public education. The Individualized Education Plan (IEP) team for a handicapped student should consider whether particular disciplinary procedures should be adopted for that student and included in the IEP. Handicapped students may be excluded from school only in emergencies and only for the duration of the emergency. In no case should a handicapped student be excluded for more than ten days per incident. After an emergency suspension is imposed on a handicapped student, an immediate meeting of the student's IEP team should be held to determine the cause and effect of the suspension with a view toward assessing the effectiveness and appropriateness of the student's placement and toward minimizing the harm resulting from the exclusion. The suspended student should be offered alternate educational programming for the duration of the exclusion. There is a person designated as a grievance officer for Act 504.

Rules Governing Day and Night Activities

1. Students may not return to an event after leaving.
2. During athletic events students are to remain inside the gym and shall not block the entrances.
3. Students removed from night activities for disciplinary reasons must leave the campus. A conference will be held the following school day to determine if the student may attend future activities.

4. Possession or use of tobacco products is not permitted on the campus (day or night) or on any school sponsored trips.
5. All rules established by the IZARD County Consolidated School Disciplinary Guidelines pertain to day and night activities.

Behavior Not Covered Above

The school district reserves the right to punish behavior which is not conducive to good order and discipline in the schools, even though such behavior is not specified in the preceding written rules.

DUE PROCESS

According to Arkansas Stat. Ann. 80-1516, every student is entitled to due process in every instance of disciplinary action for which a student may be subject to penalties of out-of-school suspension or expulsion. Due process is afforded to students in disciplinary cases of some magnitude such as: out-of-school suspension, expulsion, statements removed from students' records, and clearing one's reputation. The U.S. Supreme Court ruled in 1975 that, for every out-of-school suspension not exceeding ten days, the student has the right to be accorded the minimum requirements of the due process clause of the Fourteenth Amendment of the Constitution of the United States.

The due process right of the students and parents are as follows:

1. Prior to any out-of-school suspension, the school principal or designee, shall advise the pupil in question of the particular misconduct of which he/she is accused, as well as the basis for such accusation.
2. The pupil shall be given an opportunity at the time to explain his/her version of the facts to the school principal or designee.
3. Written notice of suspension and the reasons(s) for the suspension shall be given to the parent(s) of the pupil.
4. Any parent(s), or legal guardian of a pupil suspended shall have the right to appeal to the superintendent of schools.
5. Prior to such suspension, the principal or designee shall inform the student either orally or in writing about the infraction.
6. If the student denies the charges, the principal shall explain to him/her the evidence which forms a basis of the charges and shall permit the student to present his/her side of the story.
7. When the principal considers that out-of-school suspension is proper, he shall mail a suspension notice requesting a student/parent/principal conference within twenty-four hours, if possible.
8. Additionally, the suspension notice shall include the reasons for the suspension, its duration, the manner in which the student may be readmitted to school, and the procedure for review of the suspension.
9. The principal or designee may require the attendance of the student involved at said conference as a condition for considering reinstatement.

10. When a student has been notified that he/she is suspended from school, he/she shall remain away from school premises until the principal or designee reinstates him/her, except that a suspended student may return to school premises when accompanied by his/her parent or guardian for a student/parent/principal conference.
11. If, in the conference, no decision is reached by the principal for reinstatement of the student or if any suspended student or his/her parent or guardian (when student is a minor) requests a hearing before the superintendent, the principal or designee shall extend the suspension of the student and shall furnish the superintendent of schools with a full report on the suspension within a period of five days from request.
12. The superintendent of schools or designee shall have the authority to revoke, terminate or otherwise modify the suspension and will notify the principal and parents of his actions within five days of receipt of the principal's request. **This is the only appeal for suspensions of ten days or less.**
 - For suspensions of ten days or more, if the superintendent agrees with the suspension or modifies the suspension imposed by the principal and if the student or his parent so request, a hearing shall be scheduled before the school board within five days after the superintendent has notified the parent or student of his/her action. The board may revoke, terminate, alter or modify the suspension.
13. A suspended student will be readmitted to school after being suspended for ten school days including the day upon which the suspension was initially imposed, even if the appeal process has not been completed.
14. A suspension that does not amount to an expulsion for the remainder of the semester but is more than ten days is allowed if the student has been afforded notice, opportunity for a hearing, and the same procedural rights as for expulsion.
15. Notwithstanding the policy concerning suspension and expulsion, students may be suspended indefinitely with notice, hearing, and the other rights provided herein having been first given if the school is undergoing violent upheaval or if orderly educational processes have otherwise been substantially disrupted. This would apply only in rare instances such as riots or where emergency circumstances make it unreasonable for the administration and board to consider the case within the usual time. In all such cases, notices, hearings, and other rights shall be provided in accordance with the normal provisions at the earliest practical date after order is restored.

Expulsion Procedure

The principal of a school may recommend that a student be expelled from school with loss of credit. A written recommendation to the superintendent shall include a statement of the charges against the student. If the superintendent concurs with the recommendation, he/she shall schedule a hearing before the school board. The school board may expel a student for the remainder of the school year, or permanently, for conduct it deems to be of such seriousness as to make a suspension inappropriate, where it finds that the student's continued attendance at school would be unacceptably disruptive to the educational program, or would be attended with reasonable danger to other students and faculty members.

Permanent expulsion is appropriate only for those instances in which serious bodily harm occurred or reasonably could have been expected to occur to another person.

The superintendent shall give written notice, mailed within ten calendar days from the alleged incident which caused the expulsion recommendation, to the parent if the student is a minor or to the student if he/she is an adult. Such a hearing will be conducted not earlier than three calendar days or more than seven calendar days following the date of the notice except that the superintendent and the student's parents may agree in writing to a date not conforming to this limitation. The notice also will state charges against the student in clear and concise terms, the names of witnesses who will appear against the student, and a brief statement concerning the nature of their testimony.

The school administration has the responsibility to present the evidence to the board and the administration is entitled to open and conclude the hearings. The president of the board or the presiding officer has the authority to limit unproductively long or irrelevant questioning by non-board members. In every case of a hearing held by a school board regarding the expulsion of a student, the president of the board, or, in his/her absence, another member selected of the board shall preside at the hearing. The student shall be entitled to representation by an attorney or lay counsel. The superintendent shall present evidence and may present witnesses or statements of those persons who have personal knowledge of the events or circumstances which give rise to the expulsion recommendation at the hearing. The student or representative may then present witnesses or statements by witnesses with personal knowledge of the events and circumstances relevant to the issues. Normally, formal cross-examination will not be permitted. If during the course of the hearing the board determines that the credibility of any of the witnesses is an issue, cross-examination by the student, superintendent, or their representatives will be permitted. Cross-examination should ordinarily be limited to the question or questions on which the credibility of the witness has become an issue. The student may observe all evidence offered against him/her. Members of the board may question any witness. At the conclusion of the hearing, the board may discuss the matter and dispose of it by vote.

If the board does not expel the pupil with loss of credit, it may impose less severe disciplinary actions, such as long-term suspension, which may be with or without opportunity for make-up of school work. The board shall briefly state its findings in writing within ten days after the hearing.

The board shall make a record of the evidence taken at the proceedings by use of either a court reporter or a tape recorder. If the student wishes, the record will be transcribed and a copy furnished to the student. Copies of all statements used as evidence will be included with the record.

Group Hearings for Suspension or Expulsion

When two or more students are charged with violating the same rule and have acted in concert and the facts are basically the same for all such students, a single hearing may be conducted for them if the president of the board believes the following conditions exist:

- Single hearing will not likely result in confusion, and
- Student will not have his/her interest substantially prejudiced by group hearing.

If during the hearing, the president finds that a student's interest will be substantially prejudiced by the group hearing, a separate hearing may be ordered for that student.

SEARCH AND SEIZURE

Students have the right to be protected from unreasonable search and seizure by either state, federal, or school officials. School administrators have the responsibility to make a determination of the point at which the student's right to protection against unreasonable search and seizure is in conflict with the administrator's official duty to maintain a safe, orderly, and efficient school. Search and seizure by the administrator and/or his designee may occur when reasonable suspicion exists. School authorities may search a student's locker or make a personal search and seize any illegal contraband, dangerous weapons, or stolen property. Lockers belong to the school district; the locker is subject to periodic search within a legal framework. Search and seizure by law enforcement officials shall occur only when a warrant exists.

INTERROGATION AND/OR REMOVAL FROM SCHOOL BY LEGAL AUTHORITIES

Students have the right to be advised of their rights, to know why they are being questioned, to remain silent, and to know that anything he/she says may be held against him/her in court. Any interrogation shall take place in the presence of an official school representative. The student will not be removed from school unless he/she has been observed violating a law by a law enforcement officer and/or the official school representative is presented a warrant or other valid reason for arrest. School administrators have the responsibility to notify parents of pending or past interrogation, to be present in the absence of parents during an interrogation and assure that the student is aware of his/her rights. The principal must notify parents immediately if the student is removed from the school by legal authorities.

COMPLAINT PROCEDURES

The IZARD County Consolidated School District utilizes the chain of authority for the processing of complaints, problems, or grievances of parents concerning discipline and grades of their children. In order to satisfactorily alleviate the problem, the following procedure shall be followed:

1. In problems concerning grades or discipline of a student and a teacher is involved, the principal shall arrange a conference between the parent and the teacher concerned.
2. If the parent is not satisfied with the teacher's explanation, the parent may request a conference with the principal.
3. Parents not satisfied after the conference with the principal may request a conference with the superintendent.
4. Teachers are not required to talk either directly or by telephone to parents who are irate, abusive, threatening, or using foul language. They should be referred to the principal. Letters or notes from parents with the same motive or attitude are not to be answered, other than to refer them to the principal. The principal may ask parents who are irate,

abusive, threatening, or using foul language to leave the campus and schedule an appointment for future date when concerns may be more rationally discussed.

GRIEVANCE PRODEDURES

Students and employees who wish to file a grievance against the school district regarding Title VI (Race), Title IX (Sex), and Section 504 (Handicap) discrimination complaints should contact the district Equity Coordinator through the principal's office. This policy was adopted by the IZARD COUNTY CONSOLIDATED SCHOOL DISTRICT BOARD OF EDUCATION on August 8, 1994. Revised: August 1997, 2001

COUNSELOR AND GUIDANCE INFORMATION

Much of the information you will be seeking during your academic career will be found in the Guidance Office. Your counselor will arrange individual interviews where you can discuss your plans and problems in a quiet atmosphere, privately, and confidentially if you prefer.

Parents may also contact the counselor to review their child's cumulative records, test data, personal information, and any other pertinent information to help their child succeed.

In general the school counselor provides individuals and groups with career, personal, social, and educational counseling. The counselor will advocate for students and work with other individuals and organizations (such as parents, teachers, school administrators, medical professionals, social workers, and court appointed liaisons) to promote the academic, career, personal, and social development of children and youth. The school counselor is available to help students evaluate their abilities, interests, talents, and personalities to develop realistic academic and career goals. The counselor may use interviews, counseling sessions, interest and aptitude assessment tests, and other methods to evaluate and advise students. On the high school level, the counselor is available to advise students regarding college majors, admission requirements, entrance exams, financial aid, trade or technical schools, and apprenticeship programs. The counselor also provides special services, including but not limited to alcohol and drug prevention programs and conflict resolution classes. They also try to identify cases of domestic abuse and other family problems that can affect a student's development.

LIBRARY INFORMATION

The library shall be organized as a resource center of instructional materials for the entire educational program. The number of library and reference books, periodicals, newspapers, pamphlets, information files, audio-visual materials, and other teaching and learning aids shall be adequate for the number of pupils and the needs of instructors in all courses. The librarian/media specialist at each school will develop procedures for using materials, equipment, and facilities. Students are responsible for returning borrowed materials in accordance with library procedures. Failure to do so could result in fines, loss of library privileges, withholding of report cards, and withholding of diplomas.

SELECTION POLICY FOR INSTRUCTIONAL MATERIALS

Philosophy and Objectives

It is the function of the school to provide instructional material necessary to the fulfillment of the curriculum and for the independent study and recreational reading of the students.

The selection of instructional materials shall be guided by the following principles expressed in the *American Association of School Librarians School Library Bill of Rights*:

- To provide materials that will enrich and support the curriculum, taking into consideration the individual's needs, and the varied interests, abilities, socioeconomic backgrounds, and the maturity of the students served.
- To provide materials for faculty and students that will stimulates growth in factual knowledge, literacy appreciation, aesthetic values, and ethical standards.
- To provide a background of information that will enable students to make intelligent judgments in their daily lives.
- To provide materials representative of the many religious, ethnic, and cultural groups and their contributions to our American heritage.
- To provide a comprehensive collection of instructional materials selected in compliance with basic written selection principles, and to provide maximum accessibility to these materials.

Responsibility for Selection of Materials

The Board of Education of the IZARD COUNTY CONSOLIDATED SCHOOLS is legally responsible for all matters relating to the operation of the IZARD COUNTY CONSOLIDATED SCHOOLS.

The responsibility for the selection of instructional materials is delegated to the professionally trained personnel employed by the school system. The selection of instructional materials involves many people within the school system: principals, teachers, librarian/media specialist, students, and parents (where applicable). The final responsibility for selection lies with the librarian/media specialist.

Criteria for Selection of Instructional Materials

The word *materials*, as used in this policy statement includes: books, periodicals, pamphlets, pictures, maps, films, filmstrips, records, cassettes, videotapes, and other materials used by the students and staff in fulfilling the curriculum requirements of the school.

The needs of the school are based on requests of faculty and students, knowledge of the curriculum, and knowledge of the existing collection. In selecting materials for purchases the librarian/media specialist evaluates the existing collection and consults reputable, unbiased, professionally prepared selection guides and specialists from all departments and/or grade levels. Materials selected for purchase are considered on the basis of the following criteria:

- Overall purpose
- Timeliness or permanence
- Importance of subject matter
- Quality of writing or production
- Readability and popular appeal
- Authoritativeness
- Reputation of publisher or producer
- Reputation and significance of the author, artist, composer, etc.
- Format and price

The same criteria used for selection of new materials will be applied to gifts or free materials made available to the school.

Procedure Concerning Challenged Materials

If any material is challenged by an individual or a group and cannot be resolved verbally between the librarian/media specialist, principal, and the complainant at the time the objection is registered, the following procedure shall be followed:

1. If the objection cannot be resolved verbally, a Request for Review form shall be completed by the complainant if he/she elects to pursue the objection further.
2. Upon receipt of a Request for Review Form, a committee to reevaluate the materials shall be appointed. The committee shall consist of the following members:
 - A representative from the administrative staff
 - A representative from the classroom-a teacher familiar with the subject matter of the material involved
 - Librarian/media specialist
 - A parent
 - A student, where appropriate
3. Within two weeks the appointed committee shall:
 - Examine the referred materials.
 - Check general acceptance of the materials by reading reviews.
 - Weigh values and faults against each other and form opinions based on the materials as a whole.

- Meet to discuss the material and prepare the Materials Evaluation Report Form.
- File a copy of the report in the school and administrative offices. Send a copy of the report to the complainant and members of the Board of Education.

Internet Use

Introduction

The IZard County School District is responsible for securing its network and computer systems against unauthorized access and/or abuse, while making the technology accessible for authorized and legitimate users. This responsibility includes informing users of expected standards of conduct and the punitive measures for not following them.

The technology committee of IZard County School District has developed the following policy for the student body, faculty/staff, and community members covering the use of a computer and/or computer network. This policy covers any person using a computer and/or computer network while on the school campus or when contacting the school's system from a computer outside the physical boundaries of the school.

All potential users of computers/computer networks (including the Internet) at IZard County School District must read the following policy and agree to abide by it before being granted access to the system.

Internet Acceptable Use Policy

The school's information technology resources are provided for educational purposes. Adherence to the following policy is necessary for continued access to the school's technological resources:

Students must:

1. Respect and protect the privacy of others.
 - Use only assigned accounts. Passwords must be kept confidential.
 - Do not view, use, or copy passwords, data, or networks to which you are not authorized.
 - Do not distribute private information about others or yourself.
2. Respect and protect the integrity, availability, and security of all electronic resources.
 - Observe all network security practices, as posted.
 - Report security risks or violations to a teacher or network administrator.
 - Do not destroy or damage data, networks, or other resources.
 - Conserve, protect, and share these resources with other students and Internet users without being disruptive.
3. Respect and protect the intellectual property of others.
 - Do not infringe copyrights (No making illegal copies of music, games, or movies!).
 - Do not plagiarize.
4. Respect and practice the principles of community.

- Communicate only in ways that are kind and respectful.
- Report threatening or discomforting materials to a teacher.
- Do not intentionally access, transmit, copy, or create material that violates the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory, or meant to harass).
- Do not intentionally access, transmit, copy, or create material that is illegal (such as obscenity, stolen materials, or illegal copies of copyrighted works).
- Do not use the resources to further other acts that are criminal or violate the school's code of conduct.
- Do not send spam, chain letters, or other mass unsolicited mailings.
- Do not buy, sell, advertise, or otherwise conduct business, unless approved as a school project.

Consequences for Violation

Violations of these rules may result in disciplinary action, including the loss of a student's privileges to use the school's information technology resources.

Supervision and Monitoring

School and network administrators and their authorized employees monitor the use of information technology resources to help ensure that uses are secure and in conformity with this policy. Administrators reserve the right to examine, use, and disclose any data found on the school's information networks in order to further the health, safety, discipline, or security of any student or other person, or to protect property. They may also use this information in disciplinary actions, and will furnish evidence of a crime to law enforcement.

SCHOOL SPONSORED TRIPS

All school sponsored activities are under the direction of a faculty member. Each student must provide the required permission form, signed by the parent or guardian before leaving campus. A handwritten note or telephone call is unacceptable. There shall be no more than ten students to each supervising adult on any trip, unless approved by the principal in writing. Students are not to leave a sponsored activity unless the student is returning home with the parent/guardian or other specified adult with parent/guardian permission. Upon returning from a school sponsored event, students without transportation must be picked up by the parent/guardian within a reasonable amount of time.

ASSEMBLIES

Assemblies will be held from time to time for educational or entertainment purposes. Students are required to go to assemblies in an orderly manner and to remain quiet during the program. Misconduct will result in discipline procedures.

All assemblies must be cleared well in advance through the principal.

ELEMENTARY SECTION

ELEMENTARY CURRICULUM

All grades and all content is based on the Arkansas Frameworks with currently adopted texts.

The preschool and kindergarten curriculum is based on developmentally appropriate and readiness activities. The developmental level of the students shall guide the staff in selection and use of materials.

The curriculum for grades 1-4 shall consist of the following:

Literacy – reading, language, spelling, handwriting, oral and written communications, and listening

Mathematics – computation and concepts

Social Studies – Arkansas History, community and family, citizenship, U.S. history, world and regional geography, and world culture

Science – health, substance abuse, general science, and nature study

Technology – Computer instruction is integrated across the curriculum; students have access to computers and Internet in the classroom.

Library/Media – use of informational sources, use of media equipment, basic library skills, accelerated reader, and the selection and care of books

Fine Arts – art, music (vocal and instrumental)

Physical Education

Gifted/Talented Education – available for those students who have high potential or ability whose learning characteristics and educational needs require differentiated educational experiences

Counseling and Guidance – serves students both individually and within the group; the program deals with a broad scope of skills necessary for the social and emotional aspects of development

Special Education – provides the learning disabled student with various teaching methods based on each student's learning style; program is designed on an individual basis and offers assistance in reading, math, and language arts

Speech and Language Therapy – provides help to students who have difficulty communicating; therapy may be in speech production, language development, or rehabilitative audiology

GRADING AND REPORTING

Students in grades 1-4 will receive individual report cards for every nine weeks for each subject they are taking. Grades are computed by averaging daily grades, test grades, and nine weeks test grades (when appropriate). Mid-quarter reports are sent 4 ½ weeks into each quarter with the exception of the first quarter. Report cards will indicate a percentage grade in spelling, math, social studies and science reflecting a score based on the following values:

A	90-100
B	80-89
C	70-79
D	60-69
F	59 and below

In kindergarten, a progress report reflecting skill-level achieved by the student shall be used to indicate pupil progress.

Yearly grades shall be computed by averaging grades from all four quarters at the end of the school year.

Resource room students who are enrolled in regular (modified) classes shall receive letter grades based on the above scale (A, B, C, D, F). Students who make little or no effort after modifications will not be promoted.

Grades assigned to students for performance in a course shall reflect only the extent to which a student has achieved the expressed academic objectives of the course.

It shall be the policy of the Board of Education that the district shall require:

1. Teachers to communicate personally with the parent(s) or guardian(s) of each student during the school year to discuss the student's progress
2. More frequent communication with parent(s) or guardian(s) of students who do not perform at the level expected for their grade level
3. Elementary teachers must meet with parent(s) or guardian(s) of each student at least once per semester through a parent-teacher conference or a telephone conference; parent-teacher conferences are scheduled after the end of the first and third nine week grading periods
4. Prompt notice of retention and the reasons for retention in a personal conference; data to support the recommendation of retention shall be presented
5. Documentation of parent or guardian participation or nonparticipation in required conferences
6. Assigned grades reflect educational objectives only.

PROMOTION

K-3: To be considered for promotion, students must be performing at grade level. Students who are performing below grade level will be referred for Tier I and/or Tier II interventions.

4th Grade: In order to be promoted, a student must pass three of the basic subjects, i.e. science, social studies, literacy, and/or math.

ACADEMIC AWARDS

Students shall be eligible for awards in the academic areas of language arts, math, science, social studies, art, music, and physical education. Students who have all As and Bs for the first three quarters will be eligible for the honor roll award. Students shall be presented awards for perfect attendance and citizenship which is selected by peers and approved by classroom teacher. An awards assembly is held each spring.

HOMEWORK

Students are expected to complete all homework assignments and submit them for grading when they are due. At the teacher's discretion, late homework assignments may be assessed with grade reduction as a penalty. Provisions shall be made for students who, because of documented illnesses or extenuating circumstances, fail to complete homework assignments or submit such assignments after the specified due dates. (Request complete copy of policy) Students should write assignments in a notebook and make sure they have books and materials before leaving school. Homework shall supplement, compliment, and reinforce classroom teaching and learning. The following shall serve as guidelines in the assignment of homework for each grade:

Grade Level	Minutes per day	Days per week
Kindergarten	Homework is minimal	
First and Second	Forty-five	Four
Third and Fourth	Sixty	Four

SCHOOL PARTIES

There are four school parties planned per year: Halloween, Christmas, Valentine's Day, and Easter. Birthday parties may be included if approved by the child's teacher in advance. Parties should be no longer than one hour. Only purchased food items may be served at any party. This would include packaged items and baked goods. Only fruit drinks or sodas in sealed containers may be served.

STUDENT ORGANIZATIONS

All clubs and organizations are responsible for their own operation expenses. Students may join more than one club, but may only be officers in no more than two clubs.

CHESS

Chess team is designed for students interested in learning to play the game of chess. All practices are after school.

EXTRACURRICULAR ACTIVITIES

It shall be the policy of the Board of Education that the ICC District will adhere to the requirements established by the Arkansas Activities Association in regard to:

1. Extra-curricular and non-instructional activities and their place in the school program;
2. Limit and control interruptions of instructional time in the classroom and the number of absences for such activities; and
3. Requirements that students must meet to be eligible to participate in extracurricular activities.

Students will abide by all rules sanctioned by the Arkansas Activities Association. Students must conduct themselves in a manner that would be a credit to their teams, clubs, school, and community. Emphasis will be placed on a student's academic performance and attendance. All students involved in extracurricular activities shall attend classes on the day of the activity. Any exception shall be approved by the principal. Class attendance on the day following an activity is required. No student shall be penalized for nonparticipation in any extracurricular activity scheduled on a holiday or during a holiday period if he/she is participating in a preplanned family activity.

For participation in peewee basketball, a student must have a grade point average of at least 1.50 in the fall semester of the year of participation. The professional staff is directed to implement this policy and maintain documentation records.

TARDY POLICY

Izard County Elementary Tardy Policy

Students are allowed in their classrooms at 7:45 to put away their belongings, prepare for the upcoming school day, and be ready to learn by 8:00 a.m. When students arrive late to class, not only have they missed out on important time to prepare for the learning day and instruction, they also disrupt the classroom as they enter the room. One of the most valuable life skills that students can learn is the importance of arriving at school on time. This skill is easily obtained and will transfer into adulthood as a valuable personal asset.

Please support your children in learning habits that will help them be successful at school and throughout life.

School Schedule and Tardy Procedures:

7:45-8:00 Students arrive in classroom. Eight o'clock bell rings. Students arriving after the 8:00 bell are tardy and must report to the office for a tardy slip. Teachers will not accept students without a tardy slip from the office.

2:45-3:00 Students checked out of school during this time will have a tardy counted against them.

Consequences for Tardiness (within each 9-week period):

- First Tardy- Verbal warning
- Second Tardy- Letter sent to parent/guardian outlining tardy policy
- Third Tardy- Parent and student conference with principal to resolve issue
- Fourth and subsequent tardies- Counted as half-day absence

MIDDLE SCHOOL SECTION

MIDDLE SCHOOL CURRICULUM

Grading Policy for 5-6

Students in grades 5 and 6 will take a core of classes including Reading, Writing, Word Study, Math, Science and Social Studies. Other courses include: Physical Education, Basketball, Band, Music, and Art.

Grades assigned to students for performance in a course shall reflect only the extent to which a student has achieved the expressed academic objectives of the course.

Promotion for Grades 5-6

In order to be promoted, a student must pass three of the basic subjects (science, social studies, literacy, and/or math).

Grading Policy for 7-8

Students in grades 7 and 8 will take a core of classes including English, Math, Science, and Social Studies. Other courses available to students include: Athletics, Physical Education, Band, Chorus, World Agriculture Science and Technology, Keyboarding, Computer Technology Applications, Career Orientation, Family and Works Connections, and Art.

Grades assigned to students for performance in a course shall reflect only the extent to which a student has achieved the expressed academic objectives of the course.

All students are required to take the first, second, third, and fourth nine weeks tests. Students with a C average and four or fewer absences are exempt from the semester test in that class. All other students must take the semester test in each academic class.

Each nine week's grade will be calculated by assigning a weight of 80% to daily work and tests and 20% to the nine weeks test. Semester tests are calculated by assigning a weight of 90% to the two nine weeks' grades and 10% to the semester test. The nine weeks and semester test shall be comprehensive. The principal will announce the specific test dates.

Promotion Policy for Grades 7-8

To be promoted, a student must pass three of the four basic subjects (language, math, science, and/or social studies) and pass a total of five subjects. Pass/fail will be determined by the yearly average.

Grading Scale for 5-8

The middle school follows the State grading scale:

A=90-100

B=80-89

C=70-79

D=60-69

F=59 and below

Assigned grades reflect educational objectives only.

ACADEMIC AWARDS

Students shall be eligible for awards in the academic areas of language arts, math, science, social studies, art, music, and physical education. Students who have all As and Bs for the first three quarters will be eligible for the honor roll award. Students shall be presented awards for perfect attendance and citizenship, which are selected by peers and approved by the classroom teacher. An awards assembly is held each spring.

HOMEWORK

Students are expected to complete all homework assignments and submit them for grading when they are due. At the teacher's discretion, late homework assignments may be assessed a grade reduction as a penalty. Provisions shall be made for students who, because of documented illnesses or extenuating circumstances, fail to complete homework assignments or submit such assignments after the specified due dates. A complete copy of this policy is available from the principal.

Students should write assignments in a notebook and make sure they have books and materials before leaving school.

Homework shall supplement, compliment, and reinforce classroom teaching and learning. In grades 5 through 8, homework shall be given no more than four times per week with no more than ninety minutes of work each night.

SCHOOL PARTIES FOR GRADES 5-6

There are four school parties planned per year: Halloween, Christmas, Valentine's Day, and Easter. Birthday parties may be included if approved by the child's teacher in advance. Parties should be no longer than one hour. Only purchased food items may be served at any party. This would include packaged items and baked goods. Only fruit drinks or sodas in sealed containers may be served.

STUDENT ORGANIZATIONS

All clubs and organizations are responsible for their own operation expenses. Students may join more than one club, but may only be officers in no more than two clubs.

Band

The Arkansas Activities Association will regulate student band participation. All students enrolled in band are required to participate in All-Region, Solo and Ensemble contests. Other contests are optional. All students enrolled in band must practice in scheduled after-school rehearsal one evening per week. Band members must provide their own instrument. Instruments are available for rent from music stores or the school.

Chess

Chess team is designed for students interested in learning to play the game of chess. All practices are after school.

FBLA

The Future Business Leaders of America is a national organization for students enrolled in business administration, office management, desktop publishing, or finance classes. The overall objective of the organization is to develop and improve the skills of potential business leaders.

FFA

The Future Farmers of America is a national organization consisting of students enrolled in vocational agriculture classes. Its purpose is to develop leadership skills and to introduce students to the roles and responsibilities of the agricultural program.

FCCLA

The Family, Career, and Community Leaders of America is a national organization for students enrolled in family and consumer sciences classes or for those who have at least one semester of FCS classes. The overall objective of the organization is to help individuals improve personal, family, and community life.

Fire Marshalls

The primary job of the fire marshal is to see that all exit doors are open and hallways are clear during disaster drills and actual emergencies. When the alarm sounds, the fire marshals are to keep the students moving toward the nearest exit quickly and quietly.

K-Kids (Grades 5 & 8)

K-Kids is a service organization to the school and community and sponsored by the Kiwanis Club of Horseshoe Bend. Students must have demonstrated academic achievement, be interested in community service, and have good character and leadership abilities.

Builder's Club (Grades 7 & 8 only)

Builder's Club is a service organization to the school and community and is sponsored by the local Kiwanis Club of Horseshoe Bend. Students must maintain a C or better grade point average, be interested in community service, and have good character and leadership abilities.

Quiz Bowl

Quiz Bowl is designed as a competition based on knowledge and strategy. Students try out for the Quiz Bowl team. Grades 5-8 may participate.

Student Council

The Student Council at IZARD County Middle School is an organization to promote leadership and to represent the students. In order to be eligible for membership, a student must have a C average, leadership ability, good conduct, and a willingness to cooperate.

Homecoming

The Student Council and the Athletic Department will share the responsibility for homecoming. This includes preparation, cost, supervision, and planning.

ATHLETIC PROGRAM

It shall be the philosophy of the IZARD County Consolidated School to encourage all interested students to participate in athletic activities. Emphasis shall be placed on participation, character building, sportsmanship, and preparation for varsity competition.

Athletic Awards Program (Grades 5-8)

At the discretion of the Athletic Director, the athletic department may organize an athletic program to honor participants.

EXTRACURRICULAR ACTIVITIES

It shall be the policy of the Board of Education that the ICC School District will adhere to the requirements established by the Arkansas Activities Association in regard to:

1. Extra-curricular and non-instructional activities and their place in the school program;
2. Limit and control interruptions of instructional time in the classroom and the number of absences for such activities; and
3. Requirements that students must meet to be eligible to participate in extracurricular activities.

Students will abide by all rules sanctioned by the Arkansas Activities Association. Students must conduct themselves in a manner that would be a credit to their teams, clubs, school and community. Emphasis will be placed on a student's academic performance and attendance. All students involved in extracurricular activities shall attend classes on the day of the activity. Any exception shall be approved by the principal. Class attendance on the day following an activity is required. No student shall be penalized for nonparticipation in any extracurricular activity scheduled on a holiday or during a holiday period if he/she is participating in a preplanned family activity.

For participation in peewee or junior high basketball, a student must have a grade point average of at least 1.50 in the fall semester of the year of participation. The professional staff is directed to implement this policy and maintain documentation records.

HIGH SCHOOL SECTION

HIGH SCHOOL CURRICULUM

Students in high school will take a program of courses designed to lead to smart core or a core completion diploma.

Smart Core and Core Completion Diploma

Students must complete either a Smart Core or Core Completion course of study to receive a diploma. The following credits must be earned to complete the programs:

Smart Core	Core Completion
4 units of English	4 units of English
½ unit of Speech	½ unit of Speech
3 units of Science <ul style="list-style-type: none"> • Physical Science, Biology, Chemistry, and/or Physics 	3 units of Science <ul style="list-style-type: none"> • Physical Science, Biology, and Environmental Science
4 units of Math <ul style="list-style-type: none"> • Algebra I • Algebra II • Geometry • Choice of: <ul style="list-style-type: none"> ○ Pre-Calculus/AP Calculus ○ Algebra III ○ Advanced Placement concurrent credit college math 	4 units of Math <ul style="list-style-type: none"> • 1 unit of algebra or its equivalent* • 1 unit of geometry or its equivalent* • All math units must build on the base of algebra and geometry knowledge and skills. Comparable courses may be substituted where applicable.
3 units of Social Studies <ul style="list-style-type: none"> • 1 unit American History • 1 unit World History • 1 unit of Civics/ American Government 	3 units of Social Studies <ul style="list-style-type: none"> • 1 unit American History • 1 unit World History • 1 unit of Civics/ American Government
½ unit physical education	½ unit physical education
½ unit health and safety	½ unit health and safety
½ unit fine arts	½ unit fine arts
6 units in career focus	6 units in career focus
22 Units Total	22 Units Total

*A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four unit requirement.

All units in the career focus requirement shall be established through guidance and counseling at the local school district based on the students' contemplated work aspirations. Career focus courses shall conform to local district policy and reflect state frameworks through course sequencing and career course concentrations where appropriate.

Specifically, for the graduating class of 2010 and all graduating classes thereafter, the required twenty-two units, at a minimum, shall be taken from the "Smart Core" curriculum or from the "Core" curriculum. All students will participate in the Smart Core Curriculum unless the parent

or guardian waives the student’s right to participate. In such case of a waiver, the student will be required to participate in Core.

Algebra I High Stakes Testing

Beginning with the 2009-2010 school year, all Algebra I students taking the Algebra I End of Course exam must score at the minimum “passing” level. Students who do not score at the passing level must participate in remediation and subsequently retake the Algebra I EOC exam in order to be awarded credit in Algebra I and not jeopardize their graduation from high school. Act 1307 implies that these students may be offered multiple retake opportunities in order to obtain the passing level score. See your counselor or principal for more information.

Honors Diploma

Honor Diploma Requirements (Minimum GPA of 3.0)
4 units of English <ul style="list-style-type: none"> • 1 unit of Advanced Composition, AP English, AP Literature, or college English
1 unit of Algebra I
1 unit of Algebra II
1 unit of Physical Science
1 unit of Biology
1 unit of Geometry
1 unit of Chemistry or Physics
1 unit of Economics/Geography, Global Studies, or World History
1 unit of Computer Business Applications or EAST
1 unit of Spanish I or other foreign language
1 unit of Speech or ½ unit of Speech and ½ unit of Drama

Electives

Elective classes are used to complete the minimum of twenty-two units of credit. Electives change from year to year. A current list of course offerings is available from the high school counselor.

Students are encouraged to choose a diploma program early in their high-school career. However, students may change their diploma choice. Both the Smart Core and the Core Completion diplomas are acceptable for college admission.

ADVANCED PLACEMENT, COLLEGE, AND CONCURRENT CREDIT

It shall be the policy of the IZARD COUNTY HIGH SCHOOL to permit students in grades 9-12 to take Advanced Placement (AP) courses and/or attend an institution of higher education on a part time basis. Upon request, a student may be granted release time from the normal school day for this purpose. To be eligible, a student must have a grade point average of 2.75 or above and be recommended by the principal.

Advance Placement courses are weighted:

- A = 5.0
- B = 4.0
- C = 3.0
- D = 2.0
- F = 0

College courses shall be available for juniors and seniors both on campus and/or through local colleges. These courses may be in the form of advanced placement or concurrent classes. High school correspondence courses may be applied toward graduation. Students may apply up to three correspondence courses toward graduation only during the junior and senior years. Courses must be approved by the administration. The following rules and regulations will apply to the awarding of concurrent college and correspondence credit to students in grades 9-12 enrolled in Arkansas public schools. These regulations implement the provisions of Act 60 of 1989 (3rd Ex. Session) and Act 2152 of 2005.

1. Any high school student who is enrolled in grades 9-12 in an Arkansas public school shall be eligible to enroll in a publicly supported community college or four-year college or university in accordance with the rules and regulations adopted by the college or university.
2. Any public high school student in grades 9-12 who enrolls in and successfully completes a course(s) offered by such college shall be entitled to receive both college and high school credit, including credit toward graduation, as outlined in these regulations.
3. The classification of a student as a freshman, sophomore, junior or senior shall be specified by the high school where the student is enrolled.
4. Freshmen, sophomores, juniors and seniors must comply with applicable enrollment or graduation requirements of the high school. Seniors must be enrolled in at least three classes.
5. Three semester hours of college credit taken by a freshman, sophomore, junior or senior high school student at a publicly supported community college or four-year college or university shall be the equivalent of one-half unit of high school credit.
6. College credit earned at a publicly supported community college or four-year college or university by a public school freshman/sophomore/junior/senior shall be counted by the high school towards graduation, including credit earned during summer terms.
7. Consistent with Act 34 of 1984 as amended, for full-time funding a junior is considered enrolled if he/she is taking four high school courses which count toward high school graduation, and a senior is considered enrolled if he/she is taking three high school courses which count toward high school graduation.
8. All costs of higher education courses taken for concurrent college credit are the student's responsibility.

GRADE POLICY

Grades assigned to students for performance in a course shall reflect only the extent to which a student has achieved the expressed academic objectives of the course.

All students are required to take the first, second, third, and fourth nine weeks tests. Students with a C average and four or fewer absences are exempt from the semester test in that class. All other students must take the semester test in each academic class.

Each nine week's grade will be calculated by assigning a weight of 80% to daily work and tests and 20% to the nine weeks test. Semester tests are calculated by assigning a weight of 90% to the two nine weeks' grades and 10% to the semester test. The nine weeks and semester test shall be comprehensive. The principal will announce the specific test dates.

The high school follows the State grading scale:

A=90-100
B=80-89
C=70-79
D=60-69
F=59 and below

PROMOTION POLICY FOR GRADES 9-12

The high school curriculum is based on an eight period slot schedule. A student may earn up to eight units of credit in one full year. To be classified as a sophomore, a student must have earned a minimum of five credits, a junior must have a minimum of eleven credits, and a senior must have a minimum of fifteen credits.

VALEDICTORIAN AND SALUTATORIAN

The student from each senior class who has attained an Honor Diploma and who has the highest cumulative grade point average (GPA) will be named the Valedictorian of his or her class. The Honor's graduate with the second highest GPA will be named the salutatorian. Honor graduates must maintain a 3.0 GPA and follow a prescribed curriculum. This selection is made after the 7th semester. Both the valedictorian and the salutatorian will speak during the graduation ceremonies.

CAREER VISITATIONS

Seniors shall receive two career days.

Students who wish to take a college career day must have an ACT score or a ticket from ACT confirming a test date. Visitation days must be scheduled in **ADVANCE** with prior appointment made with a representative. A confirmation form shall be obtained from the counselor and signed by a college vocational/technical or military official and returned to the office. This form must be returned or the student will be counted absent.

STUDENT ORGANIZATIONS AND EXTRACURRICULAR ACTIVITIES

It shall be the policy of IZARD County Consolidated Board of Education to adhere to the requirements established by the Arkansas activities association in regard to:

1. Extracurricular and non-instructional activities and their place in the school program;
2. Limit and control interruptions of instructional time in the classroom and the number of absences for such activities; and
3. Requirements that students must meet to be eligible to participate in extracurricular activities.

The professional staff is directed to implement this policy and maintain documentation records. Students must conduct themselves in a manner that would be credit to their teams, clubs, school, and community. Emphasis will be placed on a student's academic performance and attendance.

All students involved in extracurricular activities shall attend classes on the day of the activity. The principal shall approve any exception. Class attendance on the day following an activity is required. Students may participate in more than one activity, but may not be officers in more than two groups. No student shall be penalized for nonparticipation in any extracurricular activity scheduled on a holiday or during a holiday period if he/she is instead participating in a pre-planned family activity.

Band

The Arkansas Activities Association will regulate student band participation. All students enrolled in band are required to participate in All-Region, Solo and Ensemble contests. Other contests are optional. All students enrolled in band must practice in scheduled after school rehearsal one evening per week. Band members must provide their own instrument. Instruments are available for rent from music stores or the school.

C.H.A.S.E.

Cougars Helping All Students Excel is a substance abuse prevention club whose goals are to increase awareness of drug/alcohol abuse and to promote self-esteem and skills in communication and decision making in all students. Membership is open to all students in grades 9-12.

FBLA

The Future Business Leaders of America is a national organization for students enrolled in business administration, office management, desktop publishing or finance classes. The overall objective of the organization is to develop and improve the skills of potential business leaders.

FCCLA

The Family, Career, and Community Leaders of America is a national organization for students enrolled in family and consumer sciences classes or for those who have at least one semester of FCS classes. The overall objective of the organization is to help individuals improve personal, family, and community life.

FFA

The Future Farmers of America is a national organization consisting of students enrolled in vocational agriculture classes. Its purpose is to develop leadership skills and to introduce students to the roles and responsibilities of the agricultural program.

FTA

The Future Teachers of America organization is designed to assist interested students in learning about the roles and responsibilities of the teaching profession.

Fire Marshalls

The primary job of the fire marshal is to see that all exit doors are open and hallways are clear during a disaster drills and actual emergencies. When the alarm sounds, the fire marshals are to keep the students moving toward the nearest exit quickly and quietly.

Key Club

The Key Club is a service organization to the school and community and is sponsored by the local Kiwanis Club of Horseshoe Bend. Students must maintain a C or better grade point average, be interested in community service, and have good character and leadership abilities.

Journalism

The journalism staff has the responsibility to publish a monthly school newspaper and to send articles to the local newspapers. The focus of the school newspaper will be on individual and/or group accomplishments, photography, and darkroom skills.

JR./SR. BETA Club

The purpose of the Beta Club in IZARD County High School is the promotion of scholarship, leadership, and good citizenship. The membership of the national organization is composed of students in grades 8-9 for Jr. Beta and in grades 10-12 for Sr. Beta who have achieved an overall B average in grades 7-12. A student may be dropped from membership if his/her scholastic average falls below a B. However, no membership may be dropped from membership for scholastic deficiency without being accorded a probationary period of one semester to raise his/her scholastic record above the minimum requirements for membership.

Spanish Club

The Spanish Club is designed to foster understanding of the language and culture of the people of Spain and Mexico, as well as other Spanish-speaking countries. Membership is open to students who have completed or are currently enrolled in Spanish I.

Student Council

The Student Council at IZARD County High School is an organization to promote leadership and to represent the students. In order to be eligible for membership, a student must have a C average, leadership ability, good conduct, and a willingness to cooperate.

SPECIAL OCASIONS

Prom

The junior class plans and organizes the Junior/Senior Prom and is responsible for financing, decorating, music, and cleanup.

All Juniors and Seniors are invited to attend Prom. Other students may attend in the company of a Junior or Senior. Students who wish to bring a guest who is not a student at ICC School must register the guest at the principal's office in advance. Students may not register same gender guests.

Homecoming

The Student Council and the Athletic Department will share the responsibility for homecoming. This includes preparation, cost, supervision, and planning.

ATHLETIC PROGRAM

It shall be the philosophy of the IZARD County Consolidated School to encourage all interested students to participate in athletic activities. Emphasis shall be placed on participation, character building, sportsmanship, and preparation for varsity competition.

Athletic Awards Program

At the discretion of the Athletic Director, the athletic department may organize an athletic program to honor participants.

Athletic Jackets

Students who earn athletic letters will be provided an opportunity to purchase athletic jackets at their expense. Athletic jackets shall be gray with black lettering.

PARENT/GUARDIAN SIGNATURE SHEET

According to Act 104 of 1983, public schools in Arkansas are required to notify parents of the school's student discipline policies and to document that parents have received a copy of these policies.

Please take time to read all policies contained in this handbook. Keep the handbook so it can be referred to in the future if the need arises.

Please list below all children you have in the IZARD County Consolidated School District. Also, sign your name and return this page to school. Your cooperation is greatly appreciated in this matter.

Child's Name	Grade
_____	_____
_____	_____
_____	_____
_____	_____

I verify that I have received a copy of the student handbook for the IZARD County Consolidated School District.

Parent/Guardian Signature

Date

Teacher: _____

EMERGENCY HEALTH CARE PLAN

Child's Name _____ DOB _____ Age _____

Parents' Name _____ Phone _____

Physician _____ Phone _____

Dentist _____ Phone _____

Preferred Hospital _____ Medicaid # _____

List ALL Allergies or Major Health Problems _____

Daily Medications _____

In case of emergency, illness or accident to the student listed above, the school is authorized to proceed as indicated. (Please complete in order of desired action)

Emergency Contact	Relationship to Child	Home Number	Work/Cell Number
1.			
2.			
3.			
4.			

If you wish to give permission for your child to receive the following medications please INITIAL next to each item they may receive during the school year without contacting the parent.

TUMS _____ COUGH DROPS _____ HYDROCORTISONE CREAM _____
TRIPLE ANTIBIOTIC CREAM _____ ORAJEL _____

Prescription and over the counter medications not listed above must be provided by the parent or guardian and must be in the original bottle with students name on it.

If we cannot be contacted in case of an emergency, we hereby give our full permission for the person in charge to use his/her judgment in handling the emergency and to make the proper decision to safeguard my child's health and safety. We will assume medical fees and relieve the person in charge and the school of all responsibility.

PARENT'S SIGNATURE _____ DATE _____

It is the policy of the IZARD COUNTY CONSOLIDATED SCHOOLS that there will be no discrimination on the basis of race, color, sex, national origin, religion, and/or handicapping conditions in matters affecting employment or providing programs.

Izard County Elementary Student Check-Out Authorization

STUDENT NAME _____ GRADE _____

The following person(s) may pick up my child from school without a note or other notification given to the school. Students must be signed out through the office.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Parent or Guardian Signature Date

**Izard County Consolidated School District
ACCEPTABLE USE POLICY**

The school's information technology resources are provided for educational purposes. Adherence to the following policy is necessary for continued access to the school's technological resources:

Students must:

1. Respect and protect the privacy of others.
 - Use only assigned accounts. Passwords must be kept confidential.
 - Do not view, use, or copy passwords, data, or networks to which you are not authorized.
 - Do not distribute private information about others or yourself.
2. Respect and protect the integrity, availability, and security of all electronic resources.
 - Observe all network security practices, as posted.
 - Report security risks or violations to a teacher or network administrator.
 - Do not destroy or damage data, networks, or other resources.
 - Conserve, protect, and share these resources with other students and Internet users without being disruptive.
3. Respect and protect the intellectual property of others.
 - Do not infringe copyrights (no making illegal copies of music, games, or movies!).
 - Do not plagiarize.
4. Respect and practice the principles of community.
 - Communicate only in ways that are kind and respectful.
 - Report threatening or discomfoting materials to a teacher.
 - Do not intentionally access, transmit, copy, or create material that violates the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory, or meant to harass).
 - Do not intentionally access, transmit, copy, or create material that is illegal (such as obscenity, stolen materials, or illegal copies of copyrighted works).
 - Do not use the resources to further other acts that are criminal or violate the school's code of conduct.
 - Do not send spam, chain letters, or other mass unsolicited mailings.
 - Do not buy, sell, advertise, or otherwise conduct business, unless approved as a school project.

Consequences for Violation. Violations of these rules may result in disciplinary action, including the loss of a student's privileges to use the school's information technology resources.

Supervision and Monitoring. School and network administrators and their authorized employees monitor the use of information technology resources to help ensure that users are secure and in conformity with this policy. Administrators reserve the right to examine, use, and disclose any data found on the school's information networks in order to further the health, safety, discipline, or security of any student or other person, or to protect property. They may also use this information in disciplinary actions, and will furnish evidence of a crime to law enforcement.

I ACKNOWLEDGE AND UNDERSTAND MY RESPONSIBILITIES:

_____	_____
Student	Date
_____	_____
Parent/Guardian	Date

INDEX

Academic Awards (Elementary-),
(Middle School-), (High School-)
Acceptable Use Policy-
Advanced Placement-
Algebra I High Stakes Testing-
Assemblies-
Athletic Award Program-
Athletic Jacket-
Athletics (Middle School-), (High
School-)
Behavioral Guidelines-
Bullying-
Body Mass Index (BMI)-
Career Visitations-
Cell Phone Policy-
College Credit-
Communicable Diseases-
Complaint Procedure-
Concurrent Credit-
Core Completion Diploma-
Corporal Punishment-
Curriculum (Elementary-), (Middle
School-), (High School-)
Counselor Information-
Child Abuse Policy-
Diploma Programs-
Disaster Drills-
Discipline (Teacher)- (Principal)-
Dress Code-
Due Process-
Expulsion-
Extracurricular Activities (Elementary-
) , (Middle School-), (High School-)
Fighting-
Fundraising-
Grading (Elementary-), (Middle School-
) , (High School-)
Grievance Procedure-
Head Lice-
Homework (Elementary-), (Middle
School-)
Homecoming-
Honor Diploma-
Immunization Chart-
Insurance-
Internet Usage-
Library Information-
Lost and Found-
Meals-
Medically Fragile Students-
Medication Policy-
Parties (Elementary-), (Middle School-)
Profanity-
Prom-
Promotion (Elementary-), (Middle
School-), (High School-)
Salutatorian-
School Bus Rules-
School Sponsored Trips-
Scoliosis-
Search and Seizure-
Smart Core Diploma-
Student Organizations (Elementary-),
(Middle School-), (High School-)
Suspension (In-School)- (Out-of-
School)-
Telephone Usage-
Theft-
Valedictorian-
Vision/Hearing Screening-
Visitors-